

INFORMATION FOR CANDIDATES ON PERSONAL DATA

ACCORDING TO ARTICLE 13 OF THE EU REGULATION 2016/679

Ofree Srl applies the regulations regarding personal data and the protection of individuals, under the EU Regulation 2016/679 and Legislative Decree n. 196/2003.

This notice describes how we collect and process your personal data and what are your rights under existing law.

1 DATA PROCESSING

The data controller is the Company Ofree Srl (CF and P. IVA 04982720262), with registered office at 31100 Treviso (TV), Via E. Reginato 85/H, in the person of its legal representative, (hereinafter, "Ofree" or "Owner").

2 CATEGORIES OF PERSONAL DATA

The personal data used are those provided by the candidate in a spontaneous sending occasion of the Curriculum Vitae, during the evaluation interviews and / or collected by third parties, such as employment agencies, recruitment companies and other individuals who reported his candidacy.

In particular, the personal and contact information, such as your first and last name, social security number, any Vat, the address of residence and / or domicile, e-mail address, the address may be processed telephone.

The treatment can also cover personal data believed to be specific under Article 9 of the EU Regulation 2016/679, which includes health data strictly necessary assumption or their inclusion in certain categories.

3 PURPOSE OF TREATMENT

Personal data are processed solely for purposes related to the assessment and selection, or to propose other types of jobs consistent with the professional profile of the candidate.

4 LEGAL BASIS

In case of spontaneous receipt of curriculum vitae, the legal basis for the processing of personal data, fiscal and contact it is to perform pre-contractual measures taken at the request (Article 6, paragraph 1, letter b, of the EU Regulation 2016 / 679 and Article 111 bis of Legislative Decree no. 196/2003) and, in relation to the particular data that may be contained in the Curriculum, by the need to fulfill their obligations and the specific rights of the owner or the person in the field of labor law and security and social protection under the conditions provided by law (Article 9, paragraph 2, letter b, of the EU Regulation 2016/679).

In other cases, the legal basis of the processing is represented by explicit consent or conclusive facts revealed by the person concerned (Article 6, paragraph 1, letter a, of the EU Regulation 2016/679 and, in relation to the particular data that may be contained in the Curriculum, Article 9, paragraph 2, letter a, of the EU Regulation 2016/679).

5 HANDLING PROCEDURES

The data will be processed using paper and / or computer tools, including the use of management programs, and will be stored on paper and / or digital media, with arrangements to ensure the security and confidentiality of data.

6 REPORTING AND REFUSAL

The communication of personal data for the purposes referred to in this disclosure and their treatment are needed to consider your proposal and evaluating the possibility of establishing a working relationship and / or collaboration with you.

The eventual refusal of consent to the data processing necessarily determines the inability to evaluate your application.

7 RECIPIENTS OF PERSONAL DATA

The personal data may be processed only by the members, employees and / or employees of the holder, being duly authorized thereto, by external parties identified by the Holder, who will be designated as responsible contractually or may assume the position of independent data.

These external parties belong, but not limited, to the following categories:

- business consultants and / or other professionals for evaluation and the possible establishment of the working relationship or partnership with the owner;
- Suppliers of services for the management of the computer system, data storage and services related to Holder's telecommunications networks;
- judicial or administrative authority and any other person to whom the disclosure obligation resulting directly from a rule of law.

8 TRANSFER TO THIRD COUNTRIES

The data may be transferred or stored outside the European Economic Area, exclusively in countries against which applies the regime of "Privacy Shield" or there are measures by which confirms the adequacy of the country and only for the fulfillment of contract or for further treatment in respect of which was consented.

9 TIME DATA STORAGE

The personal data will be kept for the time necessary to fulfill the specified purposes, and in any case for a period not exceeding 12 months after receipt. After that period, the data will be destroyed, deleted or made anonymous.

10 RIGHTS

In relation to the data provided, you have the right:

- to know whether it is an ongoing process your personal data and, if so, to get access to them;
- to obtain the correction of inaccurate data without undue delay and taking into account the purposes of the processing, integration of incomplete personal data, even providing a supplementary return;
- to obtain cancellation of personal information, without undue delay, in accordance with Article 17 of EU Regulation 2016/679;
- to obtain the limitation of the processing of personal data under Article 18 of EU Regulation 2016/679;
- to object at any time to the processing of personal data;
- in specific situations, to receive in a structured format and electronically transmit your personal data to other owners and sometimes to ask us to send it directly to a third party ("right to data portability");
- to revoke, at any time and whenever possible, the consent given to the processing of your personal data, by notice to the holder, to be done by e-mail at **privacy@ofree.it**
- to submit a complaint to a Regulatory Authority, if it considers that the processing of data concerning violation of the current legislation.

11 CONTACT DETAILS

For any questions or for the exercise of these rights, the interested party may contact, at any time, to the data by sending a communication via e-mail at **privacy@ofree.it**